

FairlogSTM

– User Guide for Registration and Time Slot Booking for MCH Venues, Switzerland

1. Create a SYNCROSUPPLY CENTRAL Account

Open the following website:

<https://central.syncro.supply>

If you are not registered yet, click **Create Account**.

Complete the registration process by entering the required information:

- User data
- Company data
- Data privacy confirmation

After completing the registration, you will receive an email verification link. Click the link in the email to activate your account. Once your email address has been verified, log in with your user account.



Please Login

User

Password

 Deutsch
  English
  Čeština
  Français
  Italiano
  Română
  Srpski
  Polski

[Login](#) [Imprint](#) / [Privacy Statement](#)

Experiencing problems with your login? Please contact SySu-Central-Support@inform-software.com

[Not registered yet: create SYNCROSUPPLY CENTRAL account](#)

[Forgot your password?](#)

[Download Truck App](#)

Once your email address has been verified, log in with your user account.

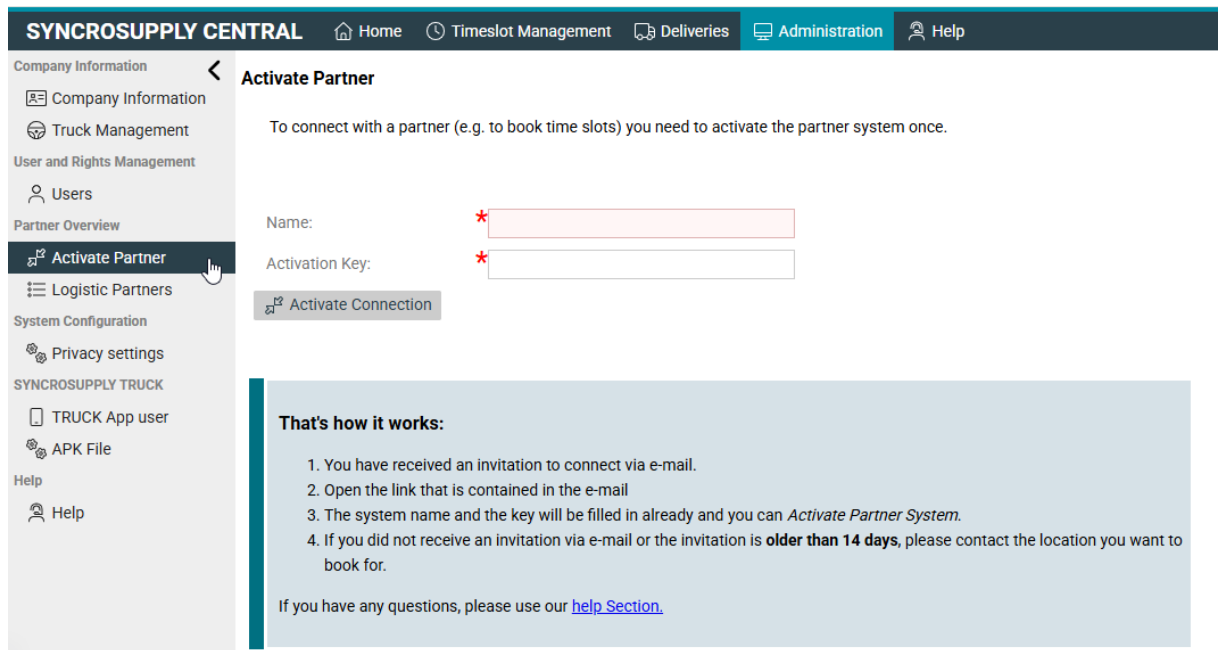
2. Activate a Partner System

After logging in, go to **Administration**.

To connect with a partner system, for example to book time slots, the partner system must be activated once.

Click **Activate Partner** and enter the following information:

- Name
- Activation Key



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Activate Partner

To connect with a partner (e.g. to book time slots) you need to activate the partner system once.

Name: *

Activation Key: *

Activate Connection

That's how it works:

1. You have received an invitation to connect via e-mail.
2. Open the link that is contained in the e-mail
3. The system name and the key will be filled in already and you can *Activate Partner System*.
4. If you did not receive an invitation via e-mail or the invitation is **older than 14 days**, please contact the location you want to book for.

If you have any questions, please use our [help Section](#).

3. Adding registration codes for exhibition venues

To connect with an exhibition venue, fill in two fields: **"Name"** and **"Activation Key"**.

Important note on the "Name" field: Do not enter the name of the exhibition venue here. Instead, always enter exactly "Registrationcode", word for word. This is not a description you choose yourself, but a fixed term the system expects. Even for Basel, Zurich, or Lausanne, the "Name" field always contains only "Registrationcode". The actual location is instead defined via the "Activation Key".

So enter the following for each exhibition venue:

Exhibition venue Basel

- Name: **Registrationcode**
- Activation Key: **MCH-Basel**

Exhibition venue Zurich

- Name: **Registrationcode**
- Activation Key: **MCH-Zurich**

Exhibition venue Lausanne

- Name: **Registrationcode**
- Activation Key: **MCH-Lausanne**

Afterwards, click Once **activation** is successful, the corresponding location will automatically appear in your selection list.

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To connect with a partner (e.g. to book time slots) you need to activate the partner system once.

Name:

*Registrationcode

Activation Key:

*MCH-Zurich

Activate Connection

!

Important Note about the field "Name":

Do not enter the name of the exhibition venue in this field. Instead, always enter the exact term "Registrationcode".

This is not a description you choose yourself, but a fixed term required by the system.

Even if the venue is Basel, Zurich or Lausanne, the field "Name" must always contain only "Registrationcode".

The actual location is determined instead by the "Activation Key".

That's how it works:

1. You have received an invitation to connect via e-mail.

2. Open the link that is contained in the e-mail

3. The system name and the key will be filled in already and you can *Activate Partner System*.

4. If you did not receive an invitation via e-mail or the invitation is **older than 14 days**, please contact the location you want to book for.

If you have any questions, please use our [Help Section](#).

Examples:

Venue	Name	Activation Key
Basel	Registrationcode	MCH-Basel
Zurich	Registrationcode	MCH-Zurich
Lausanne	Registrationcode	MCH-Lausanne

5. Edit Your Booking

You can edit your booking later under **Deliveries**.

This allows you to update the booking, for example when the planned vehicle arrives or when vehicle and driver details need to be added.

Trips

Search Deliveries

Create Delivery

Current Deliveries

Completed Deliveries

Search in Archived Deliveries

Current Deliveries

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Delivery No.	Tour Date	Hall	Event Name	Time Slot Blo...	Build Up/...	Planned Arrival T
3	8/25/2026	Halle 5	SGDV Kongress 2026		Build Up / In...	8/25/2026 7:00
2	8/25/2026	Halle 5	SGDV Kongress 2026		Build Up / In...	

Delivery 3

Vehicle Licence Plate:

Planned Arrival Time:

08/25/2026 07:00

Delivery	Times	Vehicle / Driver	References
Current State:	Planned	Relation:	Laden mit 3 t Stapler / Lc
Current Position:		Un-/loading:	Ladefahrt
Next Position:		Carrier:	Testbucher
Priority:	Priority 4		

- Edit
- Refresh
- Replan
- Create Delivery Slip
- Lock
- Unlock
- Cancel Delivery

Actions	Events	Calls	Comments (0)	Phases
4				
Creation Time	Event Class	Name	Action	Remark
	Select Filter			
7/3/2026 1:34:38 PM	Information	Delivery planned		25.08.2026 07:00 ->
7/3/2026 1:31:31 PM	Information	Delivery planned		-> 25.08.2026 07:00
7/2/2026 11:11:16 A...	Information	Action created	3	Unloading at bookab
7/2/2026 11:11:16 A...	Information	Delivery created		